

Pupil Acceptable Internet Use Policy

Access to the Internet via e-mail and the World Wide Web in schools is rapidly becoming the norm. As part of your child's curriculum and the development of ICT skills, Birchwood Junior School is providing supervised access to the Internet, which enhances the teaching and learning environment for both pupils and teachers and has enormous potential as a tool for teaching.

The school gains Internet access through LSN – Lincolnshire County Council's own point of presence service which provides software and firewall filtering to stop access to unsuitable or offensive material. However, the Internet can potentially give children access to material of an unsuitable nature and could also lead to children receiving unsuitable communications through electronic mail or newspapers. Whilst the firewall filtering is very effective at stopping any unsuitable materials getting through, with the continual developments in technology there will occasionally be unsuitable materials which the filters let through.

It is the school's policy to make every reasonable effort to protect pupils from such material and make them aware of the potential dangers at an appropriate level for their age. Whilst every endeavour is made to ensure that suitable restrictions are placed on the ability of children to access inappropriate materials, the school cannot be held responsible for the nature and content of materials accessed through the Internet. The school will not be liable for any damages arising from your child's use of the Internet facilities.

We will discuss with our pupils the issues involved. A Pupil's Acceptable Use of the Internet Policy is set out overleaf. It is intended to be a clear set of rules to be followed by all children in order to avoid problems arising. We ask that you discuss the policy with your son/daughter and ensure that he/she understands the terms used before they sign the form accepting that they will comply with the school's rules on the use of the Internet. We will enforce the Acceptable Use Policy with appropriate sanctions.

Please read carefully and complete the Internet Permission Form Parent's Statement supplied with the Acceptable Use Policy and return it to your child's teacher. If you wish to discuss the matter further, please contact me at the school to arrange an appointment.

We believe that the benefits to pupils from access to the Internet, in the form of information resource and opportunities for collaboration, exceed any disadvantages. However, the school supports and respects each family's right to decide whether or not to apply for access. If you do not wish your son/daughter to have access to the Internet, please indicate this on the form.

Yours sincerely

Mrs T Bowman
Headteacher _____

Mr B Main
Chair of Governors _____



Pupil's Acceptable Use of the Internet Policy



The school has installed computers, bought iPads and Internet access to help our learning. These rules will keep everyone safe and help us to be fair to others. I understand that using the computer network is a privilege, which could be taken away from me.

When using computers I will:

- ❖ Only access the system with my class login and password.
- ❖ Always behave sensibly, respecting other members of the school.
- ❖ Ask permission from a member of staff before using the Internet.
- ❖ Ask permission before entering any website, unless my teacher has approved that site.
- ❖ Never access any material on the network which may be considered offensive by others.
- ❖ Close down any offensive material which has been accessed by mistake and report it to my teacher.
- ❖ Report any offensive messages I receive through the network to my teacher or to the deputy headteacher.
- ❖ Be polite at all times, both to those around me and to those I contact through the network.
- ❖ Not waste any time playing non-educational games.
- ❖ Not download any games or other programs without the permission of my teacher.
- ❖ Not access other people's files.
- ❖ Never enter my address, telephone number, photograph or any other details about me or anyone else.
- ❖ Only e-mail people I know, or who my teacher has approved.
- ❖ Ask permission before opening an e-mail or an e-mail attachment sent by someone I do not know.
- ❖ Only enter the school address after I have got permission from my teacher, and will never enter the school telephone number.
- ❖ I understand that the school may check my computer files and may monitor the Internet sites I visit.
- ❖ Not bring flash drives/floppy disks/portable hard drives into the school without permission.
- ❖ I understand that if I deliberately break these rules, I could be stopped from using the Internet or ICT equipment.

The school may exercise its right by electronic means to monitor the use of the school's computer systems, including the monitoring of web-sites, the interception of E-mail and the deletion of inappropriate materials in circumstances where it believes unauthorised use of the school's computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing text or imagery which is unauthorised or unlawful.

Internet Permission Form Parent's Statement

Please complete and return this form to your class teacher ASAP.

Pupil

As a school user of the Internet, I agree to comply with the school rules on its use. I will use the network in a responsible way and observe all the restrictions explained to me by the school.

Younger pupils may write their name.

Pupil's signature _____ Date: ____/____/____

Parent/Carer

As the parent or legal guardian of the pupil signing above, I grant permission for my son or daughter to use electronic mail and the Internet. I understand that pupils will be held accountable for their own actions. I also understand that some material on the Internet may be objectionable and I accept responsibility for setting standards for my son or daughter to follow when selecting, sharing and exploring information and media.

Parent's signature _____ Date: ____/____/____

Pupil's name _____

Class _____

